



# **PROJECT GURU WANTED!**

**For the realization of our interior projects, we are looking for a project manager with in-depth knowledge and relevant experience. Essential to this role is careful preparation of execution files, in collaboration with the interior designers. Our projects are mainly located in Brussels, but also frequently in Antwerp and Ghent, or the surrounding areas.**

## **Job description**

You will review execution drawings, create measurement statements, request and evaluate price quotations, assemble the subcontractor team, create the project schedule, and coordinate the execution of interior projects in an independent and responsible manner. You will ensure the look & feel of the interior concept, as well as the quality, timing, and cost of the work. You will constantly strive for optimal customer satisfaction and efficiency.

## **Required skills**

- ✘ Education in interior architecture / architecture / technical drawing / equivalent through experience
- ✘ At least 5 years of relevant work experience in office interior design
- ✘ Proficient in Vectorworks (viewer)
- ✘ Ability to prevent problems, find solutions, and make timely decisions
- ✘ Results-oriented and capable of managing multiple projects simultaneously
- ✘ Languages: Dutch (good) / French (good) / English (good)
- ✘ Highly skilled and communicative in both written and spoken language
- ✘ Attention to detail in execution, organized and structured
- ✘ Strong affinity with interior design and techniques
- ✘ Smooth in dealing with contractors, customers, and colleagues / team player

## **More than just good coffee**

- ✘ Attractive salary package supplemented with fringe benefits
- ✘ Company car
- ✘ A versatile and challenging role with ample room for independence
- ✘ We offer you a full-time contract with immediate start
- ✘ You will be part of a top team in a stimulating environment where you feel at home
- ✘ Based in Antwerp, but also active at the customer's location or on-site.

**IF REALIZING PROJECTS IS IN YOUR BLOOD AND YOU THRIVE ON SATISFIED CUSTOMERS AND BEAUTIFUL PROJECTS, THEN THIS JOB IS DEFINITELY FOR YOU! INTERESTED? SEND YOUR MOTIVATION LETTER WITH RESUME TO [BEN@CAPTIF.BE](mailto:BEN@CAPTIF.BE)**